



<i>Minutes of a Meeting of the Buildings Committee,</i>	
<i>Date</i>	18 th July 2018
<i>Time</i>	9.00am
<i>Venue</i>	Rainow Primary School

1. Attendees

Jonathan Norris (JN), Anna Arnold (AA) and Ruth Worth (RW)

Apologies – Richard Buckley (RB)

2. Appointment of Clerk

Clerk – RW

3. Pecuniary Interests

RW stated that her husband occasionally provides plumbing/heating services to the school.

JN stated that a friend, Virtu Design, has completed work for the school.

4. Minutes of previous meeting

The minutes of the previous meeting, held 7th February 2018, were approved.

5. Matters arising from the minutes

5.1 Health and Safety Annual Report – Ensure that the following actions arising from the report are completed:

- a) It is recommended that both the Headteacher and the Site Maintenance Officer attend health and safety training.
- b) It is recommended that staff responsible for health and safety undertake risk assessment training.
- c) Online asbestos training should be undertaken by key personnel. (JN has already completed this.)
- d) Online legionella awareness training should be undertaken by key personnel.
- e) A working at height risk assessment should be carried out.



5.2 Health and Safety Policy – This has been reviewed.

5.3 Woodland update – Date to be arranged to carry out this work. In the first instance access to the adjoining land needs to be obtained. JN to ask SE to contact the landowner to ask for permission. Once obtained, a date can be arranged. It is hoped that this can be carried out before winter.

6. Action Items

6.1 Children's toilets – Three initial quotes were obtained, but they need to be refined to ascertain a true comparison. Since the meeting and prior to the completion of these minutes the work has been carried out by Virtu Design. A full refurbishment of the toilets was completed over the summer holiday ready for the start of school in September. The finance of this refurbishment was funded by a grant from Cheshire East of £21,600 and £2,400 from school funds (Devolved Funding Capital)

6.2 Electricity circuit box – Quotes are to be obtained as soon as possible for an assessment of the circuit box. This is essential.

6.3 Woodland Play area – Following the successful lottery bid three quotes were obtained for the new play area:

- The Playground Company
- AMV Playgrounds
- Infinite Playgrounds

Infinite Playgrounds was chosen as the best solution for Rainow. As a natural play specialist, it was considered that they would provide an environment in keeping with our surroundings. The cost is between £26,000 and £28,000, depending on our final design. The deposit has been paid for work to commence in September.

6.4 Gutters – The guttering at the back of school (Year 1, 5 and 6 Classrooms) needs painting. GM to complete this.

6.5 Basketball posts – The padding on the posts is worn and damaged. Agreed that this could be removed rather than replaced. The nets also need to be replaced. (This has been done prior to completion of the minutes.)

6.6 Annual Governor Walkaround – This was completed and resulted in various actions. These actions have been split into work which needs to be carried out and items which would be desirable and enhance the school.

a) Work to do:

- i. Some of the internal doors need the kickboard replacing. Specifically, the kitchen door, but all need assessing.
- ii. The bushes and trees at the back of school have significantly grown and now obscure the view of Kerridge Ridge. The last time this work



was necessary it was completed by KRIV. JN to contact KRIV to ask if they would be able to revisit to cut this back again.

- iii. Reception class ceiling - The hole in the ceiling at the entrance to the Reception classroom needs to be fixed.
- iv. The fencing on the steps needs improving and some cracked steps need repairing. The new play area will place more wear and tear upon these steps, so this repair is essential.

b) Wish list work:

- i. Hall – Remove all curtains. Fit doors to the sport, music and after school club cupboards and blinds to the windows.
- ii. Water fountains – look at the possibility of replacing the one outside the toilets and removing the one outside the Reception classroom (which does not work).
- iii. Goal mouth area on football pitch – quote to be obtained to renew this.
- iv. All-weather speakers – The installation of all-weather speakers on the wall outside Year 2 would be a useful addition for any outside events held at school.

7. Three Year Plan

- Electrics (circuit box)
- Legionella training (kept on 3 year plan until completed)
- Benches – specifically a bench in memory of Eric Moss.
- Tree survey
- Carpet in Year 3

8. Any other business

None

<i>Meeting closed at</i>	11.00am
<i>Next Meeting</i>	
<i>Date</i>	TBC
<i>Time</i>	TBC
<i>Venue</i>	Rainow Primary School
<i>Clerk</i>	TBC