



**NOTICE OF A MEETING OF THE SPRING TERM FINANCE COMMITTEE OF
RAINOW PRIMARY SCHOOL**

DATE: THURSDAY 2nd FEBRUARY 2023
TIME: 9.30 a.m. (FMSO, Head and SBM will meet at 8.30 a.m.)
VENUE: REMOTE MEETING

AGENDA – PART ONE

1. APOLOGIES & AOB ITEMS

To receive and consider apologies, and for Governors to notify the Chair of any other Part One business they wish to be considered at the end of the meeting.

2. CONFLICT OF INTEREST

To declare any potential pecuniary interest or conflict of interest between an individual and the governing board as a whole in connection with the business to be discussed during this meeting.

3. PART ONE MINUTES & MATTERS ARISING

- To confirm the part one minutes of the previous committee meeting held on 23rd November 2022.
- To review the action log and to discuss matters arising from the part one minutes which will not be covered elsewhere in the meeting.

ACTIONS FROM THE FINANCE MEETING ON 14th November 2022

What?	Who?	When?	Complete?
Action 1: To investigate why specific child is still showing on SEN papers (AS)	KG	Spring finance meeting	Yes – KG thinks that AS has now been processed and should not appear on summer papers
Action 2 To confirm the exact amount of DFC remaining. (at the moment the DFC figures are not helpful)	KG	Spring term (this is a standing item – not yet fully resolved)	
Action 3. To investigate why incorrect funding had been received for 22-23 for a SEN pupil (SM) and correct.	KG	Spring 23 (rolled over from aut 22)	Ongoing – still investigating and additional 10 hrs between 31.1.22 and 13.5.22
Action 4. To investigate and correct why a SEN child had not received additional 8hrs funding for wrap around care (NM)	KG	ASAP /Spring 23	Complete – hours now correct

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Action 5. To send details of journals required relating to transport for swimming sessions and hire of the water cooler.	SB	ASAP / Spring 23	
Action 6. To clarify what account code R9710 is used for (JR question – “. KG reported that it was a calculation of our pupil numbers with a 2.5% increase. JR reported that this account code had previously been for Maternity, Teachers Rehab and Redundancy insurances and it looked like the maternity description had been overwritten by the 2.5% comment.”	KG	Spring 23	

4. POLICIES

To receive, review and approve policies as set out by the policy review process (*Governors to review policies via Governor Hub prior to the meeting*):

Policy for Review	Comments	Link Gov/Gov to feedback	Statutory?
Charging and Remissions	<i>Last reviewed Aut 22 (we just didn't note at meeting or FGB) Recommended to be reviewed annually.</i>	<i>Julien</i>	Yes
Governors Allowances (schemes for paying)	<i>CE policy Was reviewed, and accepted subject to minor amendments (PG and JR) just needs noting here.</i>	<i>JN</i>	Yes

5. SPRING TERM 23 FINANCE PAPERS

To receive and review the spring term school budget papers, including items relating to:

- Pupil Numbers
- Supplementary Grants (School led tutoring etc.)
- Pupil Premium / Looked After Children / Free school Meals
- EHCP / Top-up Funding
- Staffing
- DFC
- School Meals
- Sports Funding
- Out of School

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- Main Budget
- 3 Year Forecast

6. MEETINGS

To confirm the dates of the and summer term 2023 meeting.

7. ANY OTHER BUSINESS