

Firstly, if you haven't yet downloaded the School Spider App, please click [here](#) and follow the instructions. Please note that if both parents live at the same address, only one of you needs to register, (this would be the person who is the first contact with school). If parents live at separate addresses we would like you both to register please.

**Morning Snack (year 1 upwards)** - If your child would like to have morning snack this term, please book and pay in advance, (ie: **prior to Monday 5<sup>th</sup> September**).

**Pre-Bookable Items** - With School Spider, you are able to book ahead for items such as school dinners, After School club and Breakfast club, **and we strongly encourage you to use this pre-book facility**. Please see below for further detail on each.

### **School Dinners (payable for year 3 upwards).**

Please note that due to rising costs, the price of a school dinner is now £2.50. We would encourage all parents to book and pay for their child's dinners in advance. Please be assured that if your child is poorly and you've already paid for their lunch, this will be credited back to your School Spider account. Similarly, if your child only has dinners once or twice a week, and there is no set pattern, then that's not a problem. You can just book and purchase dinners for example, for 1 week, and we will credit your School Spider account on the days when your child hasn't had a dinner.

If your child forgets their packed lunch and needs a school dinner (and there are no credits in your account), we will add this charge to the system, and you will get a notification via the School Spider app that a payment is due.

### **Payment for After School Club and Breakfast Club**

**You will need to select the appropriate 'product' to book for your child, depending on whether you pay via Childcare Vouchers (including the Government scheme), or whether you are paying via your own bank account.**

For payment via Childcare Vouchers, please choose either the **ASC Childcare Voucher Autumn Term 2022** or **BSC Childcare Voucher Autumn Term 2022** 'product' as required. You can then book your child onto the relevant dates but no charge will appear. We will process your childcare vouchers 'offline' and credit your account with the payment. Obviously if the voucher doesn't cover the full amount of your bookings, then you will get a notification via the School Spider app that a payment is due.

***If your child is eligible for Pupil Premium funding, please use the above option to book them into the out of schools clubs.***

If you are paying via your own bank account, please choose either the **ASC Autumn term 2022** or **BSC Autumn Term 2022** 'product'. You can then book and pay for your child as normal.

Please note that if you need to cancel a session, you are not able to do this online. Instead, you will need to email either [asc@rainowpri.cheshire.sch.uk](mailto:asc@rainowpri.cheshire.sch.uk) or [bsc@rainowpri.cheshire.sch.uk](mailto:bsc@rainowpri.cheshire.sch.uk) as appropriate, to let them know that you need to cancel. The team will then remove the booking on your behalf and the credit (if you have paid), will be put back on your School Spider account.

**Please note that the charge for an After School Club session is now a flat rate of £9.**

**NB:**

When you pay for items on School Spider, the processing fee will show as a separate item at the checkout, whereas with our previous epayments system (eeZeeTrip), this fee had already been factored into the charge. The processing fee with School Spider is calculated as 3% of the total that you are checking out.